



# **Vulnerable Adult and Child Protection Policy**

Originally dated August 2013

Most recently updated June 2021

*Charity No: 267434*

# Principles

The welfare of the child or vulnerable adult is paramount and is the responsibility of everyone. All children and vulnerable adults, without exception, have the right to protection from abuse, whether physical, verbal, bullying, exclusion or neglect. Bullying, shouting, physical violence, sexism and racism towards children or vulnerable adults will not be permitted or tolerated.

The Management Committee of Privett Village Hall has a duty to safeguard children and vulnerable adults who utilise the hall and its facilities, and those who may come into contact with vulnerable users.

## Definition of Abuse

Abuse is described as *“a violation of an individual’s human or civil rights by any other person or persons”* (No Secrets, Department of Health - 2000).

## Definition of a Vulnerable Adult

A vulnerable adult is defined as a person who: *“may be in need of services by reason of mental or other disability, age or illness: and who may not be able to take care of him or herself, or is unable to protect him or herself against significant harm or exploitation.”* (Who Decides, Lord Chancellor’s Department – 1997). This policy is in place to protect all vulnerable persons regardless of gender, ethnicity, disability, sexuality, religion or faith.

## Policy Statement

All suspicions or allegations of abuse against a child or vulnerable adult will be taken seriously and dealt with speedily and appropriately. There is a named member of the Management Committee to whom your suspicions or concerns should be reported.

This person is Gillian Chung (01730 828317) until April 2024. This person has the responsibility for reporting concerns that arise, as a matter of urgency, to Children’s Services or Social Services for the local area, as appropriate.

All Committee members and volunteers will be required to become aware of child protection and vulnerable adult issues and relevant Acts and Department of Health Guidelines will be held by the Management Committee as a reference material for members. Relevant training will be encouraged.

The Management Committee will endeavour to keep the premises safe for use by children and vulnerable adults. The Committee recognises that a higher standard of safety is required where use is made by small children and those who cannot read safety notices and physically disabled adults.

It is the Hirers’ responsibility to familiarise themselves with the contents of the Instructions for Use of Privett Village Hall which is provided for all hirers of the hall at the point of booking, and is on display in the Hall. This contains information on Fire Exit, First Aid and Emergency information.

The Committee will ensure that hirers are made aware of their obligations under the Licensing Act 2003 to ensure that alcohol is not sold to those under 18 years of age.

The Committee will ensure that hirers are aware that no children may be admitted to films when they are below the age classification for the film on show.

No gambling or entertainment of an adult or sexual nature shall be permitted on the premises.

Organisations hiring the hall for activities for children/vulnerable adults will be asked to show their Child Protection/Vulnerable adults policy before the first booking commences. Individuals hiring the hall for activities for children/vulnerable adults will be made aware of this policy.

In addition any User hiring the hall to provide a facility for Children [playgroups, football training, youth clubs for example] will be required to show their DBS (or CRB) certificate to the Booking Secretary and the disclosure number will be recorded. Any delegation of that hirer to other people to supervise the children is the responsibility of the hirer and the Management Committee will not vet these delegates for DBS (or CRB) disclosure.

The only exception to the above is when the hall is hired out for a private party. The Management Committee take no action to vet the person[s] hiring the hall for these one-off events.

## **General Points**

The members of Privett Village Hall Management Committee do not supervise children or vulnerable adults as part of their function within the Committee. When the Management Committee organise events to include children – it is always stated that children must be accompanied by a parent or an adult to whom responsibility for the child has been given.

This policy will be reviewed on an annual basis at the Annual General Meeting and/or when changes occur in National Legislation or Procedures.

New Management Committee members will be provided with an understanding of their responsibilities in line with this policy.

It is noted that the Privett Montessori Nursery School who hire the hall throughout the school year have their own Child Protection Policy. This can be found on their website [www.privettmontessori.co.uk](http://www.privettmontessori.co.uk)

DBS is the Disclosure and Barring Service  
CRB was the Criminal Records Bureau

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